



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**Schools Division of Benguet**

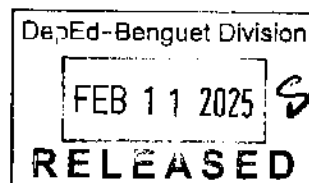
February 10, 2025

**DIVISION MEMORANDUM**

No. 70 s. 2025

**ALTERNATIVE LEARNING SYSTEM ORIENTATION ON SHA, TTA, TRAVEL CLAIMS AND ERF REQUIREMENTS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors of CID and SGOD  
Public Schools District Supervisors/District in-Charge  
Concerned School Heads  
All Others Concerned



1. The Schools Division of Benguet, through the Curriculum Implementation Division Alternative Learning System (ALS) will conduct an orientation on SHA, TTA, Travel Claims, and ERF Requirements on February 18, 2025 at the Adivay Hall, SDO-Benguet.
2. Participants to the orientation are as follows:

Name	Position
1. Merlyn Conchita O. de Guzman	EPS- Science
2. Remy N. Dum-ao PhD.	EPS- ALS
3. Rose N. Anapen	EPSA
4. Rodriguez L. Belino	EPSA
5. Florinda C. Pagoy	CPA Accountant III
6. Florabel E. Buclay	Budget Officer
7. Nadia Ossic	AO III
8. Puriza Aguindang	AO II
9. Nieves C. Atiw	ALS Teacher -Atok District
10. Hilda P. De La Cruz	ALS Teacher -Atok District
11. Eldie S. Pacio	ALS Teacher -Atok District
12. Elsie B. Akistoy	ALS Teacher -Bakun District
13. Escarlit T. Ognaden	ALS Teacher -Bakun District
14. Alma Hungduan	ALS Teacher -Bakun District
15. Gina D. Alumit	ALS Teacher -Bokod District
16. Eden S. Gawageo	ALS Teacher -Bokod District





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17. Michelle Catanes	ALS Teacher -Bokod District
18. May Grail A. Aliga	ALS Teacher -Buguias District
19. Gloria T. Liwayan	ALS Teacher -Buguias District
20. Janelyn C. Tomin	ALS Teacher -Buguias District
21. Gio Randy Vergara	ALS Teacher -Buguias District
22. Ofelia M. Colyong	ALS Teacher -Itogon I District
23. Hazel Palangdan	ALS Teacher -Itogon I District
24. Sonny L. Semino	ALS Teacher -Itogon I District
25. Norman P. Alberto	ALS Teacher -Itogon II District
26. Elizabeth Longawe	ALS Teacher -Itogon II District
27. Crispina Magciano	ALS Teacher -Itogon II District
28. Rexie-Anne Sanil	ALS Teacher -Itogon II District
29. Edilberta M. Butangen	ALS Teacher -Kabayan District
30. Chrislie Mencion	ALS Teacher - Kabayan District
31. Vivian D. Pacio	ALS Teacher - Kabayan District
32. Ramona S. Juan	ALS Teacher -Kapangan District
33. Vandeck Ogas	ALS Teacher -Kapangan District
34. Allan V. Santiago	ALS Teacher -Kapangan District
35. Sario Tibangay	ALS Teacher -Kapangan District
36. Chester Bolcio	ALS Teacher -Kibungan District
37. Sharliyne Dao-anes	ALS Teacher -Kibungan District
38. Edwin Pagoy Jr.	ALS Teacher -Kibungan District
39. Josephine K. Antonio	ALS Teacher -La Trinidad District
40. Hanni Compas	ALS Teacher - La Trinidad District
41. Marife Mating	ALS Teacher -La Trinidad District
42. Marvie B. Pagtan	ALS Teacher -La Trinidad District
43. Arlene C. Selec	ALS Teacher -La Trinidad District
44. Ruthie C. Cabangcala	ALS Teacher -Mankayan District
45. Juliene Faith Lambino	ALS Teacher -Mankayan District
46. Eric P. Sabado	ALS Teacher -Mankayan District
47. Graziella M. Argate	ALS Teacher -Sablan District
48. Fabiola M. Binay-an	ALS Teacher -Sablan District
49. Meriam K. Cadiay	ALS Teacher -Tuba District
50. Mary Ann Coyupan	ALS Teacher -Tuba District
51. Lenie D. Quinomis	ALS Teacher -Tuba District
52. Jelina S. Runas	ALS Teacher -Tuba District



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53.Eleanor Dig-o	ALS Teacher -Tublay District
54.Myrtle A. Pasiwen	ALS Teacher -Tublay District
55.Ramenton V. Sholin	ALS Teacher- Tublay District

3. Meal, snacks and travel expenses will be charged to the respective PSF available ALS funds, subject to the usual accounting procedures.
4. This memorandum will serve as the official **Travel Authority** for all the participants listed.
5. Immediate dissemination and strict compliance with this memorandum are required.

**ESTELA P. LEON-CARIÑO EJD, CESO III**  
Regional Director  
Concurrent Officer-in-Charge  
Office of the Schools Division Superintendent

  
CID/RAG/FFP/nd



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